



*“From Pioneer Days to Simi Valley Days
75 Years of Pride”*

Simi Valley Days Parade

Information & Application
Packet

September 13, 2008

For Information
Rob Noorigian 805 581-4280

On The Web:

parade@simivalleydays.org

www.simivalleydays.org

PARADE RULES AND INFORMATION

The following rules and information apply to all participants in the Simi Valley Days Parade.

1. No person is permitted to participate in the Simi Valley Days Parade unless they are willing to follow and be bound by these rules and accompanying information.
2. Simi Valley Days Foundation, Inc. ("Simi Valley Days") requires all participants in Simi Valley Days activities to sign a general release waiving liability against Simi Valley Days Foundation, Inc. and its officers. No person may participate in the parade unless:
 - a. They have signed the release;
 - b. A parent or legal guardian has signed the release on their behalf; or
 - c. They are participating as part of a group (e.g. a school band, social organization, church or business) and such group has authorized an individual to sign a release on the behalf of the entire group. In such cases, the authorizing individual must attach a list of names of participants to the back of the general release.
3. **Insurance.** All participants must be covered by a liability policy in the amount of \$1,000,000. This may be in the form of a rider on another policy such as home or auto, or groups may purchase insurance directly from the Simi Valley Days Foundation, Inc. Insurance carrier. [Insurance application form](#). Insurance provider must supply Simi Valley Days Foundation, Inc. with paperwork naming Simi Valley Days Foundation, Inc. as additionally insured.
4. **Registration.** All units must be registered with the Simi Valley Days Parade Committee in order to participate in the parade. All registrations must be received prior to 12:30 P.M. (accompanied by a signed release) August 31st, 2008. There will be no exceptions. Individuals, units, and groups desirous of participation may register by one of the following methods:
 - a. *Mail or fax.* The Parade Committee welcomes applications sent in by mail. To obtain an application, please click [here](#). Please mail the application to Simi Valley Days Parade PO Box 1328 Simi Valley, CA 93062 or faxed to 805 527-8400 all faxed applications must be followed by hardcopy delivery by mail and include all support documentation and fees.
 - b. *Online.* You can obtain an application online. Applications must be complete and include a phone number and name for the contact person. All support documentation and fees must be delivered to Parade committee no later than the final deadline.

No application will be accepted that is not properly and accurately completed. All required information must be given.

5. **Check-in.** All units must check-in at parade headquarters by their assigned check-in time on the day of the parade. Check-in is required so that the parade committee may verify that all required information has been submitted and/or collected, provide you with any necessary last minute instructions or changes, provide you with line-up instructions, and give you your march order assignment.
6. All floats for judging must be checked-in and in the staging area by 7:30 A.M. Judging will be between 7:30 A.M. and 8:30 A.M.
7. Nothing is to be thrown from parade units, including candy. Violations of this rule may result in the immediate withdrawal of a unit from the parade and a one year suspension from parade. This rule is a safety rule.
8. Following safe procedures, please secure all persons on floats: children are to be accompanied by adults and do not pick up riders while enroute.

9. Walking units, autos, tractors, etc. must be in the staging area at their assigned location no later than 8:00 A.M.
10. **ALL DRIVERS MUST BE 16 YEARS OF AGE AND POSSES A VALID DRIVER'S LICENSE. NO EXCEPTIONS!**
11. One seat/one person rule will hold true.
12. All automobiles must be able to provide proof of insurance.
13. Identity of participants must be recognizable. Hoods and masks are prohibited unless a special exemption is given by the parade chairman.
14. Any questions or judgments should be directed to the parade chairman and the chairman's ruling shall be final. The chairman shall have the authority to make any changes or exceptions to these rules at any time he believes such changes or exceptions will promote safety or better facilitate the conduct of a successful parade.

FAILURE TO FOLLOW THE PARADE RULES CAN RESULT IN IMMEDIATE EXPULSION FROM THE PARADE.

Parade Facts & Information

Complete and sign both sides of the parade application. Entries must be received by August 31, 2008. Entries will be limited to a total of 125. Application does not guarantee entry. The Parade Committee will approve entries based on use of theme and entertainment value as determined by parade committee. Line-up position is based upon type of entry. Early submission of completed application, insurance certificate, hold harmless agreement and entry fee will be given consideration.

Only fully completed applications (both sides) received with insurance declarations and entry fees will be considered.

All participants must provide 1) proof of liability insurance indicating a minimum of \$1,000,000 liability coverage and naming the Simi Valley Days Foundation, Inc. and Simi Valley Days Committee as additional insured and 2) signed hold harmless agreements on the back of application. Insurance may be purchased through the Simi Valley Days Foundation, Inc.; Please see, "2008 Parade Participant's Application for Additional Insurance Endorsement" inside this application.

2008 Theme

"From Pioneer Days to Simi Valley Days

75 Years of Pride"

**Nine Big
Sweepstakes
Trophies**

Band Trophy...Highest Overall Band Score
Musical Trophy...Highest Music Score by Band
Drill Team Trophy...Highest Drill Team Score
Theme Trophy -Loretta High Memorial... Best Use of Theme in a Commercial Float
Director's Trophy... Best Use of Theme in a Youth Float
Mayor's Trophy... Best Use of Theme in a Civic/Service Float
Equestrian Trophy...Most Outstanding Equestrian Unit
Chairman's Trophy...Most Outstanding Community Marching Unit
Simi Valley Days Sweepstakes...Best Use of Theme by a Sponsored Youth Float (\$500 Award)

All entries will be prejudged. The fire department requires all floats to avoid the use of highly flammable materials and to carry a 2A 10BC rating household fire extinguisher. Floats may carry only the name of the sponsoring firm or organization (no phone numbers or addresses). Judging will be based on execution of theme and originality of design. Floats may be self-propelled or towed by a decorated vehicle. **If a truck, cab of vehicle must be decorated. It is desirable for the float theme to be carried out so that it may be seen as it approaches the spectators. We encourage sound and motion in float design.** There will be awards for 1st, 2nd and 3rd places in each class with sufficient entries.

Equestrian Judging will be by Rex Machlan, Licensed Judge for the California State Horseman's Association. Equestrians will be pre-judged. **All horses must have intra-oral bits.**

Some Awards will be given when the entry arrives at the step-off line. Judging results sheets will be posted at the SVD Committee booth at the carnival grounds at 4 00 P.M. the day of the parade.

Entry Fees

Commercial Entries:

\$195.00

Non-Profit, Individual & Community Groups:

\$35.00

COMPETITIVE CLASSES

AUTOS

OPEN 555-5555

10. Antique Auto, prior to 1950
11. Classic Autos, post 1950
12. Street Rods
13. Car Clubs
14. Manly Machines
15. Fire Engines

MILITARY

OPEN 555-5555

20. Float
21. Color Guard-Cadet
22. Color Guard-Veteran
23. Color Guard-Armed Forces
24. Marching Cadets

FLOATS

Rosie Paola 527-9500

30. Civic and Service
31. Commercial
32. Youth
33. Musical (*New Class*)

COMMUNITY MARCHING GROUPS

Julie Belanger 584-0508

40. Scouts
41. Elementary School
42. Civic and Service
43. Clowns
44. Bicycle Units
45. Youth Dance Groups

EQUESTRIAN

OPEN 555-5555

50. Fancy Western Man
51. Fancy Western Lady
52. Working Western Man
53. Working Western Lady
54. Spanish-Open
55. Indian-Open
56. Mounted Group
57. Jr. Mounted Group
58. Jr. Equestrian
59. Fiesta/Costume Class
60. Drawn Vehicle

BANDS

OPEN 555-5555

MAIL **COMPLETED** APPLICATION WITH **ENTRY FEES** TO:
SIMI VALLEY DAYS PARADE, POST OFFICE BOX 1328, SIMI VALLEY CA 93062-1328

For further information call (805) 581-4280 ext. 04 parade@simivalleydays.org

www.simivalleydays.org

2008

Simi Valley Days

Parade Entry Application

DEADLINE August 31st, 2008
PLEASE PRINT OR TYPE

Committee Use Only
Category
Entry Number
Application
Script
Insurance
Our Insurance
Hold Harmless
Entry Fee paid \$
Check #

COMPLETE REGISTRATION PACKETS RECEIVE PRIORITY LINE UP CONSIDERATION

Name of group participating in parade

Person in Charge of group

Address

E-Mail

City Zip

Day Phone

Type of Entry

Evening Phone

Class No. (Choose from Competitive Classes shown on the Parade Facts page. If left blank, your entry will not be judged)

Number of persons in Parade group *

Number of persons walking in group

Number of vehicles in Parade group

Will your entry involve music?

Number of horses in Parade group

Will your entry have horse drawn vehicles?

Will you have any other livestock or animals

Type of animals

Length & width of your entry
(How much standing footage do you need to line up in the staging areas)

ALL BLANKS MUST BE COMPLETED & INSURANCE DOCUMENTATION INCLUDED IN PACKET OR ENTRY WILL NOT BE ACCEPTED!

Script Information

SUBMIT A DESCRIPTIVE NARRATIVE ABOUT YOUR PARADE GROUP NO LONGER THAN 150 WORDS.. THE JUDGES, PARADE ANNOUNCER AND ADELPHIA CABLE WILL USE THIS INFORMATION, SO PLEASE CONSIDER IN YOUR WORDING. USE AN ADDITIONAL SHEET OF PAPER IF NEEDED.

Blank lines for script information

Mail completed application and check to:
Simi Valley Days Parade Committee
Post Office Box 1328
Simi Valley, CA. 93062

I have read and will abide by the Simi Valley Days Parade Rules and Regulations:

Participant Organizer DATE

For further information call: (805) 581-4280 www.simivalleydays.org
If you photocopy this application you must include both front and back page.
*You must list the exact number of participants, NOT a range.

HOLD HARMLESS AGREEMENT Form A

(If children are to be in group, both Form A and Form B must be signed)

The undersigned certifies that he/she is authorized to sign on behalf of group.

In consideration of the organization or group applying for permission to participate in this event, the individual signing below hereby takes action for the entire organization or group, their executors, administrators, heirs, next of kin, successors and assigns as follows; (A) Waive, Release and Discharge from any and all liability for any death, disability, personal injury, property damage, property theft or actions of any kind which may hereafter accrue to any member of the organization or group, including travel to and from this event, the following Entities or Persons: Simi Valley Days Committee, Simi Valley Days Foundation, Inc., their directors, officers, employees, volunteers, representatives and agents, the event holders, event sponsors, event directors, event volunteers; (B) Indemnify and Hold Harmless the entities or persons mentioned in this paragraph from and all liabilities or claims made as a result of participation in this event, whether caused by the negligence of releases or otherwise.

Group Name _____

Signature of Responsible Person _____ Date _____

If Minor children are in your group, you must sign both the top and bottom forms.

HOLD HARMLESS AGREEMENT Form B

(to be used if minor children are participating in your group)

Waiver of Claim-Medical Release, Minor Child

The undersigned certifies that he/she is authorized to sign on behalf of minor(s).

In consideration of the minor child (children) being permitted to participate in Simi Valley Days' activities, I hereby agree to indemnify and hold blameless, Simi Valley Days Committee and Simi Valley Days Foundation, Inc., it's officers, directors, employees or representatives from any and all liability from damages, loss or injuries, either to person or property, which the said minor may sustain while engaged in any activity conducted by or in connection with Simi Valley Days.

This organization or group states that the said minor(s) is (are) physically able to participate in the activities usual to a parade. In consideration of the organization or group applying for permission to participate in this event, the individual signing below hereby takes action for the entire organization or group, their executors, administrators, heirs, next of kin, successors and assigns as follows; (A) Waive, Release and Discharge from any and all liability for any death, disability, personal injury, property damage, property theft or actions of any kind which may hereafter accrue to any member of the organization or group, including travel to and from this event, the following Entities or Persons: Simi Valley Days Committee, Simi Valley Days Foundation, Inc., their directors, officers, employees, volunteers, representatives and agents, the event holders, event sponsors, event directors, event volunteers; (B) Indemnity and Hold Harmless the entities or persons mentioned in this paragraph from and all liabilities or claims made as a result of participation in this event, whether caused by the negligence of releases or otherwise.

This organization or group agrees that in the event said minor(s) require(s) medical or surgical treatment while under the supervision of the Simi Valley Days Committee or Simi Valley Days Foundation, Inc. representative in connection with any activity, such representative may authorize treatment. This organization or group agrees to pay for all medical, hospital, or other expenses which said minor may incur as a result of such treatment.

Name of Minor Child _____ Age _____

Print Name of Responsible Person _____

Signature of Responsible Person _____ Date _____

Simi Valley Days Parade Participants Insurance Information & Requirements

YES! I will fill out this form and send it to my insurance carrier so they may provide the Parade Committee with proof that my insurance complies with the below requirements.

Parade participants will be required to provide proof of insurance for their activities by providing a Certificate of Insurance as follows:

EQUESTRIAN, BANDS OR MARCHING UNITS

General Liability written through an insurer rated A+ {or better} by Best's Rating Guide or a California admitted Insurer with limits of liability not less than \$1,000,000 per person / \$1,000,000 per occurrence for Bodily Injury and \$1,000,000 Property Damage limit or \$1,000,000 Combined Single Limit of Bodily Injury and Property Damage liability.

FLOATS FOR VEHICLE TYPE UNITS

Automobile Liability written through an insurer rated A+ {or better} by Best's Rating Guide or a California admitted Insurer with limits of liability not less than \$1,000,000 per person / \$1,000,000 per occurrence for Bodily Injury and \$1,000,000 Property Damage limit or \$1,000,000 Combined Single Limit of Bodily Injury and Property Damage liability.

Certificate of Insurance will name Simi Valley Days Foundation, Inc. as Additional Insured and must be received along with completed application and entry fee.

Under no circumstances will Simi Valley Days Foundation, Inc. assume liability for any vendor, participant or volunteer without prior written approval from Simi Valley Days Foundation's Insurer.

Please provide the following information with insurance certificate:

Participant Name: _____

Person to Contact: _____

Telephone No. (day) _____ (evening) _____

This form may be provided to your insurance agent to facilitate the processing of this request for proof of insurance.

Event insurance may be purchased through Simi Valley Days Foundation, Inc.

PLEASE COMPLETE THE FORM ATTACHED AND RETURN WITH YOUR CHECK IN THE APPROPRIATE AMOUNT.

TAKING ADVANTAGE OF THIS OFFER DOES NOT ELIMINATE THE PARTICIPANT'S RESPONSIBILITY TO PROVIDE WORKERS' COMPENSATION, COMMERCIAL OR PERSONAL LIABILITY OR AUTOMOBILE LIABILITY AS REQUIRED BY THE STATE OF CALIFORNIA, NOR DOES THIS OFFER PROTECT THE PARTICIPANT'S INTERESTS AND INSURANCE COVERING PARTICIPANT'S CONTENTS OR ACTIVITIES OUTSIDE OF THE SIMI VALLEY DAYS ACTIVITIES.

**2008 PARADE PARTICIPANT'S APPLICATION FOR
ADDITIONAL INSURED ENDORSEMENT**

YES! I am not providing my own insurance and would like to pay for your parade insurance through the Simi Valley Days Committee. I have enclosed an additional check in the amount of \$_____.

Insurance Fee: Walking...\$30.00 Equestrian...\$100.00

PREMIUM IS FOR THE PARADE ONLY AND IS PER ENTRY

If your entry has Vehicles, cost is an ADDITIONAL 65.00 per vehicle (example: walking group with two automobiles, premium is \$160.00 in addition to your parade entry fee).

Please complete the information below, and forward along with your check payable to "Simi Valley Days Foundation, Inc." on or before September 2, 2008 to:

Simi Valley Days Foundation, Inc.
Attn. Parade Committee
P.O. Box 1328
Simi Valley, CA 93062-1328

It is understood and agreed that these insurance provisions do not and will not apply to any Carnival Ride, Rodeo or Carnival Booth.

Please provide the following information regarding your venue:

Parade Group/Participant Name: _____

If vehicle, Registered Owner: _____

Address: _____ **City** _____ **Zip** _____

Telephone Number: _____ **Best Time to call:** _____

Type of Entry (float, walking, equestrian, etc.) _____

Participant's Signature: _____